



BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

Members of Audit and Standards Committee.

Bedford Borough Councillors: M Headley

Central Bedfordshire Councillors: F Chapman, J Chatterley, P Downing and P Duckett

Luton Borough Councillors: Y Waheed

A meeting of **Audit and Standards Committee** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR** on **Friday, 6 July 2018** starting at **10.00 am**.

John Atkinson
Secretary/Monitoring Officer

A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies		
2.	Election of Vice Chair	Chair	
3.	Declarations of Disclosable Pecuniary and Other Interests		Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below).
4.	Communications		(Pages 3 - 18)
5.	Minutes		To confirm minutes of the meeting held on 28 March 2018 (Pages 19 - 26)
6.	Review of Terms of Reference	Secretary/Monitoring Officer	To consider a report (Pages 27 - 32)
7.	Annual Audit Fees 2018/19	Ernst & Young	To consider a report (Pages 33 - 38)
8.	Internal Audit Annual Report	RSM	To consider a report (Pages 39 - 52)

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9.	Internal Audit Progress Report	RSM	To consider a report (Pages 53 - 60)
10.	Audit Results Report - Results of 2017/18 audit including any matters outstanding	Ernst & Young	To consider a report (Pages 61 - 106)
11.	Draft 2017/18 Annual Governance Statement, Statement of Accounts and Letter of Representation	HFT	To consider a report (Pages 107 - 218)
12.	Audit and Governance Action Plan Monitoring - Exception Report and Summary Analysis	ACO	To consider a report (Pages 219 - 224)
13.	Review of Code of Conduct and Annual Report on Standards	Secretary/Monitoring Officer	To consider a report (Pages 225 - 226)
14.	Corporate Risk Register	HSDA	To consider a report (Pages 227 - 232)
15.	Review of Work Programme 2018/19	ACO	To consider a report (Pages 233 - 238)
	Next Meeting		10.00 am on 25 September 2018 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR

DECLARATIONS OF INTEREST

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.